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MEMORANDUM FOR: Chief, Headquarters Security Branch

FROM:

Chief, Administrative Staff, ICS

SUBJECT: Letter of Appreciation - HSB, Security Service Section

In every organization there are groups of individuals who, although they perform a routine function, are necessary to the smooth running of any security operation. Such is the case for the Safe Technicians of the Office of Security, Security Service Section. These young men have responded promptly to all ICS requests for maintenance of its safekeeping equipment, combination changes, etc. They have proven over and over again to be competent and conscientious. Understanding the nuances of dealing with members of the ICS, they have been polite and courteous. Their positive attitude reflects favorably on the Office of Security. Therefore, I would like to express my appreciation on behalf of the D/ICS and the Administrative Staff to the Safe Technicians and thank them for the excellent service they provide to the ICS.



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